



2025 Summer J-ShIP Program Guideline

In 2025, Osaka University runs J-ShIP as an on-site program at Osaka for our partner institutions. In order to manage an academically meaningful on-site program, Osaka University CIEE has decided to establish an academic partnership with the Japanese Language Institute, Kansai Kokusai Center (JFKC) which is a purposefully designed accommodation and training institute for learning Japanese founded by Japan Foundation. You may see some details of the institute if you visit the following URL.

<https://www.jpf.go.jp/e/kansai/>

The participants will be rewarded by Osaka University certificates and transcripts, if their performances are good.

Please visit the following URL about J-ShIP program.

https://ciee.osaka-u.ac.jp/en/short-term_programs/new-short-term-programs/

1) Program Period (Check-in – Check-out)

June 22 (Sun.), 2025 – July 26 (Sat.), 2025

** Please note that accommodation is ONLY available after the date of check-in, and before the date of check-out. If you arrive earlier and/or depart later than the designated date, lodging arrangement will be your responsibility.*

2) General description of the program

Summer J-ShIP Program : JF100 (4 Credits)

Summer J-ShIP is a course that is offered under the subject name of JF100. In this course, students are expected to gain practical communication skills for everyday situations by listening to a lot of Japanese as you practice speaking. Along with that, students will learn systematically how Japanese is used in communication.

In JF100, students will learn content equivalent to the A1 level on the CEFR. There are 50 Can-do objectives that center on interaction in Japanese. Students will become able to take part in simple exchanges in different situations through listening to a variety of recorded conversations and doing speaking activities. At this level the most basic sentence structures are studied (sentences with nouns, sentences with adjectives, present and past forms of sentences with verbs, etc.). For Japanese character learning, students will learn how to read 65 words written in kanji in addition to hiragana and katakana.

3) Enrollment Capacity

60 students

4) Selection Process

The board will evaluate the applicant's motivation to study Japanese.

Students are selected according to the program level by the application documents.

5) Visa

All participants are required to obtain a “short-term stay visa” before entering Japan, except for those who are from countries listed as “Countries and Regions for Visa Exemptions”.

Please refer to the website of the Ministry of Foreign Affairs of Japan below.

https://www.mofa.go.jp/j_info/visit/visa/index.html

** If participants need any documents other than an invitation letter issued by Osaka University for your visa application, please let us know immediately.*

6) Insurance

All participants are required before arriving in Japan to take responsibility for obtaining overseas travelers’ personal accident insurance that covers illness/injury/liability and any other accidental expenses including rescuer expenses upon your travel and during your stay in Japan.

7) Program fee for Osaka University: 100,000 JPY including:

- Tuition fee
- Insurance fee for school activities.
 - * *“Personal Accident Insurance for Students Pursuing Education and Research” (Gakkensai) for participants that covers during school activities and “Comprehensive insurance for students’ life coupled with Gakkensai” that covers indemnity liability during the program*
- Osaka University Student ID
- Application and enrollment fee
- Culture events (not including OPTIONAL field trip to Hiroshima & Miyajima)
- Welcome orientation and completion ceremony
- Program certificate and transcript (4 credits) issued by Osaka University

** Bank fee, such as remittance charge should be borne by each participant.*

** The fee must be paid by the designated due date indicated in 11), after you received a notification of acceptance and an invoice.*

8) Accommodation fee and other fee for JFKC : Approximately 110,000 JPY including:

- Accommodation fee from June 22 to July 26 (34 nights) at JFKC (meals are not included)
We will offer the accommodation (single room) at the Japan Foundation-Japanese Language Institute, Kansai Kokusai Center (JFKC) during the period of the program. Rooms are provided with en-suite bathroom and toilet, 1 hand towel, 1 bath towel, hair dryer. Shampoo, conditioner and soap are provided in quantities sufficient for two days. If you run out, you will need to provide your own. TV, safety deposit box, mini fridge, cups, plates and a small hot water boiler are also in the room. Wi-Fi access is available from each room.
- Textbook
- Tour of Osaka City
- Microsoft 365
- Stationery
- Farewell party

[Cancellation policy]

A notice of cancellation or withdrawal from the program should be provided in writing. A cancellation fee may or may not be applied based on the following: (Remittance fees for refunds will be borne by the participants)

***Cancel fee to Osaka University**

- If the cancellation is made before the payment deadline, no cancellation fee will be charged.
- A cancellation fee of 30,000JPY will be charged for cancellation on or after May 10, 2025 (JST).
- A cancellation fee of 60,000JPY will be charged for cancellation on or after June 1, 2025 (JST).
- Any fees having been paid to the program will not be refunded for cancellation on or after June 15, 2025 (JST).

***Cancel fee to JFKC**

- If cancelled before the start of the program, the actual costs already incurred at the time of cancellation (e.g. textbooks) and the administration fee for these costs will be charged.
- If cancelled after the start of the program, the actual costs and facility usage fees already incurred at the time of cancellation, plus administration costs will be charged.

9) Due dates

[For Application]

* Please submit your application with necessary documents via EMAIL through your home institution by **Friday, February 14, 2025**

1. Application form
<https://ciee.osaka-u.ac.jp/wp/wp-content/uploads/2024/12/3.-Application-form-for-FY2025-Summer-J-ShIP-1.pdf>
2. Screenshot of Japanese level check test (Japanese Test for Course Recommendation)
https://www.marugoto-online.jp/info/level_check_test/?lang=eng
3. Transcripts issued by your home university
4. Passport copy (photo page only)
5. Original copy of certificate of school enrollment
6. Original copy of letter of recommendation
(from an exchange coordinator/international officer/Japanese language instructor/supervisor)

➤ Email: team-shortstay@ciee.osaka-u.ac.jp

10) Announcement of Successful Applicant

[Date of Announcement] Thursday, April 10, 2025

Based on the submitted application documents, the applicant will be evaluated.

Successful applicants will receive an “acceptance letter” and welcome pack by email.

Information/Materials to be submitted to Osaka University before starting the program

[For enrollment]

* After receiving a notification of acceptance and an invoice, please submit necessary materials for enrollment. We will announce more details in welcome pack.

Electronically-based

- Copy of insurance certificate which confirms to cover your travel to and stay in Japan
- Copy of air-ticket (round-trip) with fixed flight schedule
*E-ticket is acceptable
- Student Health Form

Other document to be submitted at the orientation after arrival

- Pledge
- Consent Form for the Use of Photos and Videos

11) For Payment the program fee

*Please make a payment for program participation by **Friday, May 9, 2025**

12) Optional trip *ADVANCED RESERVATION REQUIRED

We are planning to go on an optional tour to Hiroshima & Miyajima on July 12-13(Saturday and Sunday).

The cost of the trip will depend on the number of participants but will range from 35,000 to 40,000 yen. (Travel fee can be more expensive depending on the number of participants and the trip will be canceled if there are not enough participants. We will announce more details later.)

Please choose whether you wish to participate or not and fill in the application form.

Notes:

*Hotel room assignment will be decided by lottery. One room will be shared by other students (2-4 students).

13) Other

For specific inquiries regarding this program guideline, please contact us.

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